

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING MINUTES

Monday, September 21, 2015 @ 7 PM
Conference Room – C117

FUTURE MEETINGS

October 21, 2015
November 19, 2015

Board Meeting – 7 pm
Board Meeting – 7 pm

The meeting was called to order at 7:03 pm by Board President Parmenter.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT:

Tom Parmenter, President
Marcus Dean, Vice-President
Paul Cronk, District Clerk
Faith Roeske
Sara Hatch

ADMINISTRATION PRESENT:

Ravo Root, Superintendent
Mike Dodge, High School Principal
Wendy Butler, PreK – 4 Principal/Curriculum Director
Chelsey Aylor, CSE Chair
Thomas Ricketts, Business Manager

1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE

2. PROGRAMS/PRESENTATIONS

Dave DiTanna from Buffamante, Whipple, Buttafaro was present and reviewed the findings from the recent internal audit of the district.

Mr. DiTanna reported that, except as specifically noted within the body of the report, the District was in compliance with laws and regulations and maintains a reasonable system of accounting internal controls. He reported that several common issues from previous years had been corrected and were no longer included in the audit.

3. DISCUSSION/WORK SESSION

3.1 Administrators' Reports – Wendy Butler, Elementary Principal, Mike Dodge, Secondary Principal and Chelsey Aylor, CSE Chair share good news

- Mrs. Butler shared first week activities critical core words and social contracts used at the elementary level.
- Mr. Dodge share the positive behavior system, assignment organizer and tie dye activity completed the first week of schools.
- Mr. Dodge, Mrs. Butler and Les Rose will all be in attendance for the bus accident drill on Sunday, September 27. Five fire companies around the district will participate in the drill as well.
- Both Principals briefly shared the Science Expo for grades 4-8. The program will focus on energy and how we use it, renewable and nonrenewable energy resources, and the impacts of energy use to make informed decisions
- Mrs. Aylor shared that the first monthly special education department meeting was well attended and went very well. Future department meetings will be held every month.

3.2 Work Session –

- Ravo Root reviewed the APPR timeline as determined by NYSED with the Board of Education followed by discussion. Mr. Root and the Mr. McGeorge, President of the Fillmore Faculty Association met to begin negotiating the 3012 D APPR plan. The 3012D plan is due to be submitted and approved by the state by September 1, 2016.

3.3 Superintendent's Report –

- Opening Day – Our opening day went very well for students and staff members. Both elementary and secondary students attended an assembly to welcome the students back to school and to review the Code of Conduct.
- Ravo Root will share an overview of the Smart Schools Bond Act process with the Board of Education followed by discussion. The committee will consist of parents, community members, teachers, students and school staff members. Sub committees will be established at the first meeting and attendees will have the opportunity to join a sub-committee that will investigate how to spend Smart School Bond funding on 1:1 devices for grades Prek-4, Grades 5-12 or various security improvements.
- Update on capital project – Roof work is nearly completed. Metal trim work is being completed and the aluminum coating will be applied on Saturday, September 26.
- Al Lewis, Clerk of the Works and Tom McEhleny, Clark Patterson, joined Mr. Root in a discussion about early concerns with floor tile in some classrooms. The district is committed to coming up with a long term solution if repairs need to be made. Any solution will fall under the scope of funding within this project.

4. EXECUTIVE SESSION

- 4.1 Motion and second for the board to enter into Executive Session to discuss a confidential legal matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

5-Aye 0-Nay Motion Carried

- 4.2 Motion Hatch, second Dean for the board to move out of Executive Session and resume regular meeting.

5-Aye 0-Nay Motion Carried

5. BUSINESS/FINANCE:

5.1 Business Administrator's Report

- Mr. Ricketts briefed the Board on the Monthly Cash Summary and provided treasurers reports for July and August. He also further discussed the audit report and noted that he was very pleased with the process. He thanked Mrs. Butler for her work as a lot of the items requested was from her area of responsibility.
- Due to job changes, BOCES has assigned a new Junior Accountant to FCS. Mr. Ricketts has been pleased with the transition.

- 5.2 Motion and second to approve the Treasurer's Reports for the month of August and to grant the authority to pay the necessary September bills with the Treasurer's Report to be presented at the October Board of Education meeting.

5-Aye 0-Nay Motion Carried

6. OTHER ITEMS:

- 6.1 The October meeting date was rescheduled for October 21, 2015 at 7:00 pm.

7. CONSENT VOTE:

Motion Hatch, second Roeske to approve the minutes of the August 27, 2015 Board of Education meeting.

5-Aye 0-Nay Motion Carried

8. APPROVAL OF ADDENDUM - NONE

9. OLD BUSINESS - NONE

10. NEW BUSINESS

10.1 Motion Dean, second Hatch to approve the following resolution:

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES
FOR
Cooperative Electricity Bid WFL 2015-12

WHEREAS, The Board of Education, Fillmore Central School District, Fillmore, New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And ...

WHEREAS, The Board of Education, Fillmore Central School District, Fillmore, New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0 ... And ...

WHEREAS, The Board of Education, Fillmore Central School District, Fillmore, New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Fillmore Central School District, Fillmore, New York State and making recommendations there on ...

THEREFORE ...

BE IT RESOLVED, That The Board of Education, Fillmore Central School District, Fillmore, New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And ...

BE IT FURTHER RESOLVED, That The Board of Education, Fillmore Central School District, Fillmore, New York authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services ... And ...

BE IT FURTHER RESOLVED, That The Board of Education, The Board of Education, Fillmore Central School District, Fillmore, New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Business Manager on behalf of the Fillmore Central School Board of Education, hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

5-Aye 0-Nay Motion Carried

10.2 Motion Roeske, second Hatch to approve the following resolution:

RESOLVED that the Board of Education of the Fillmore Central School District does hereby accept the Independent Auditors' Report on the financial statements of the school district for the Year Ended June 30, 2015, as presented by the Independent Auditor , Buffamonte, Whipple, Buttafaro, PC.

5-Aye 0-Nay Motion Carried

10.3 Motion Cronk, second Dean to approve the following resolution:

RESOLVED that the Board of Education of the Fillmore Central School District authorizes a retro-active transfer effective for the year ended June 30, 2015, in the amount of \$933,569 from the Repair Reserve located in the general fund to the Capital Projects Fund as authorized by the voters of the District on 4/4/2014.

Resolved that the Board of Education of Fillmore Central School District authorizes a retro-active transfer effective for the year ended June 30, 2015, in the amount of \$1,088,959 from the Debt Service Reserve located in the general fund to the debt service fund. Such funds were related to accumulated earnings and excess bond proceeds from previous completed capital projects.

Resolved that the Board of Education of the Fillmore Central School District authorizes a retro- active increase in the 2014-2015 General Fund budget in the amount of \$2,022,528 to appropriately record the transfer of funds from the Repair Reserve to the Capital Fund and the transfer of funds from the Reserve for Debt to the Debt Service Fund.

5-Aye 0-Nay Motion Carried

11. PERSONNEL

11.1 Motion dean, second Hatch to approve the following Non-Instructional Appointment:

NAME	POSITION	EFFECTIVE DATE
Alexander Abbott	Mechanic	9/28/15

5-Aye 0-Nay Motion Carried

11.2 Motion Roeske, second Dean to approve the following Advisor & Coaching Appointments for 2015-2016

NAME	Activity
Jon Cole	Modified Boys Basketball
Micah Rust	Sound and Lighting Director

5-Aye 0-Nay Motion Carried

11.3 Motion Dean, second Roeske to approve the following Substitute Teacher Appointment for 2015-16 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Melissa Cole		Teacher Certification	Any	Any
Bryce Ryan	Bachelors	Phys Ed/Health	Any	Any
Heather Templeton	Masters	Art Therapy	K-12	Any
Bobbie Jean Willgens			Any	Any

Individuals listed are fingerprinted and have full clearance for employment.

5-Aye 0-Nay Motion Carried

- 11.4 Motion Hatch, second Dean to approve the following Substitute Non-Teacher Appointments for 2015-16 school year:

NAME	POSITION	EFFECTIVE DATE
Merideth Bentley	Teacher Aide	9/22/2015
Elizabeth Shanks	Aide/Monitor	9/22/2015

Individuals listed are fingerprinted and have full clearance for employment.

5-Aye 0-Nay Motion Carried

- 11.5 Motion Dean, second Cronk to approve the following resolution:

WHEREAS, Mr. William Hunter was employed as a tenured science teacher in the District; and

WHEREAS, Mr. Hunter has tendered his irrevocable letter of resignation to the District effective September 9, 2015; and

WHEREAS, the District and Mr. Hunter have entered into a Separation Agreement regarding the terms of his irrevocable letter of resignation.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby accepts Mr. Hunter’s irrevocable letter of resignation effective September 9, 2015 and adopts the terms of the Separation Agreement dated August 28, 2015.

5-Aye 0-Nay Motion Carried

12. CSE/CPSE RECOMMENDATIONS

- 12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from September 1, 2015 to September 17, 2015 a motion was made by Roeske, seconded by Hatch to approve said recommendations.

5-Aye 0-Nay Motion Carried

13. EXECUTIVE SESSION - NONE

14. ADJOURNMENT

Motion Roeske, second Hatch to adjourn the meeting at 10:37 pm.

5-Aye 0-Nay Motion Carried

15. IMPORTANT DATES/INFORMATION

- Homecoming – Friday, September 25th & Saturday, September 26th
- Columbus Day – Monday, October 12th
- Open House – Thursday, October 15th